

Business License Application

1. BUSINESS INFORMATION

☐ Individual ☐ Partnership ☐ Corporation

Name _____ Street Address _____

DBA: _____ Business Phone _____

Proposed Days and Hours of Operation: _____

2. BUSINESS OWNER INFORMATION

Name _____ Street Address _____

City _____ State _____ Zip Code _____ Cell Phone _____

Home Phone _____ Email Address _____

3. DESCRIPTION OF BUSINESS AND NATURE OF GOODS FOR SALE.

4. IS THE FIRE DEPARTMENT FACILITY SURVEY COMPLETED? ☐ Yes ☐ No ***SUBMIT WITH APPLICATION***

5. HAS APPLICANT OR PERSON CONDUCTING/MANAGING THE BUSINESS BEEN CONVICTED OF A CRIME, MISDEMEANOR OR THE VIOLATION OF ANY MUNICIPAL ORDINANCE? ☐ Yes ☐ No If yes, please describe:

6. PLEASE ATTACH COPY OF DRIVER'S LICENSE.

7. SIGNATURE REQUIRED

I hereby depose that all the information provided with this application IS true and correct, to the best of my knowledge and belief.

Applicant Signature: _____ Date: _____

8. REQUIRED

- ☐ **License Fee: \$75.** A penalty of 10% shall be assessed if license is not renewed prior to the expiration date. All licenses terminate on March 31 at 12:00 midnight, two years after the date of issue.
- ☐ Evidence of any required state license or permit has been issued and that all fees pertaining thereto have been paid.
- ☐ Evidence that all personal property taxes, levied and assessed, have been paid.
- ☐ Once issued, license must be conspicuously displayed during normal business hours.

More information about Chapter 12 Business Licensing can be found online at:
https://library.municode.com/mi/algonac/codes/code_of_ordinances?nodeId=PTIICOOR_CH12BULI

FOR CITY USE ONLY

Date Application Received: _____ Date Fees Paid: _____

APPROVALS

Code Enforcement Officer _____ Building Official: _____

Treasurer: _____ City Clerk: _____

Fire Chief: _____ Assessor _____

☐ Is new personal property number required? New number: _____

License # _____ Date Issued: _____

Date license mailed: _____

***** EXPIRATION DATE: MARCH 31, *****